

OFFICER DELEGATION SCHEME RECORD OF DECISION

TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date:	01 February 2025	Ref No:	PH007
Responsible Officer: Lee Buggie, Public Health Specialist- Healthy Place			
Type of Decision (please refer to MO Guidance):			
Key	☐	Non-Key	☒
Freedom of Information Status: <i>(can the report go in the public domain)</i> Yes			
Title/Subject matter: Tobacco Control Officer (TCO)			
Budget/Strategy/Policy/Compliance:			
(i) Is the decision within an Approved Budget?	Yes		
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No		
(iii) Does the decision amend existing or raise new policy issues?	No		
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?	No		
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]		No	

Summary:

Bury Public Health are seeking the approval to create a 1.0 x FTE, TCO, Grade 10. The newly created post will work between both Bury Live Well service and Public Health's Health Promotion teams.

Bury Public Health receives an annual Local Stop Smoking Services and Support Grant (LSSSASG) grant to via the Office for Health and Disparities (OHID) to bolster local resources which are aimed at reducing Bury's smoking prevalence rates.

The TCO officer will be lined managed via Bury Public Health and have work programmes directed via both Bury Public Health (Adult Health and Social Care) Healthy Place team along with insights obtained from neighbourhood working via Bury Live Well Service.

This paper requests to create 1.0 x FTE, Grade 10, TCO.

Wards affected: All however higher smoking rates in Bury East, Radcliffe East and Radcliffe West.

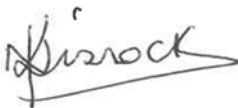
Consultations: N/A

Scrutiny & Review Committee Interest: N/A

Options considered:

- Create a 1 x FTE grade 10, TCO offered firstly on a secondment basis thus developing current staff.
- Do nothing and significant external funding is returned to OHID

Decision

Decision made by:	Signature:	Date:
Executive Director – Health and Adult Care		24 February 2025
S151 Officer		21/02/2025

Director of People and Inclusion		26/02/2025
Members Consulted [see note 1 below]		
Cabinet Member		27 February 2025
Lead Member - HR		26/02/2025
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.

1. Background – OHID Stop Smoking Grant

The government has announced additional funding for local stop smoking services and support over the next five financial years, starting from 2024-25 until 2028-29. This circular pertains to the first year, with funding for subsequent years subject to spending review settlements, following the routine practice for all government expenditure.

The Secretary of State for Health and Social Care has determined that the grant will be paid based on the understanding that the funding will be used to:

- Invest in enhancing local authority commissioned stop smoking services and support, in addition to and while maintaining existing spend on these

services and support from the public health grant. This should not replace other/existing programmes which support smokers to quit, for example the tobacco dependency programme delivered within the NHS Long Term Plan.

- Build capacity to deliver expanded local stop smoking services and support
- Build demand for local stop smoking services and support
- Deliver increases in the number of people setting a quit date and 4 week quit outcomes, reporting outcomes in the Stop Smoking Services Collection

Human Resources Implications

A new Job Description and Person Specification will require moderation and evaluation, and the post will be advertised in line with normal council processes.

The post will be advertised as per normal council processes.

Finance Implications

The cost of the post including oncosts is £51,055 before pay award 01/04/25 and is fully funded from the Local Stop Smoking Services and Support Grant, it is recurrent for a further year (2026-2027) and creates no additional financial pressure for the council.

The cost centre is SCBR001

Recommendation

Create 1.0 x FTE, TCO.

Appendix:

Appendix 1: OHID funding confirmation :



Bury LSSSASG GA
2024-25.pdf